



**MASTER  
LOCKSMITHS  
ASSOCIATION**

**ASSOCIATE  
MEMBERSHIP  
PACK**



## WHY JOIN THE MASTER LOCKSMITHS ASSOCIATION AS AN ASSOCIATE MEMBER?

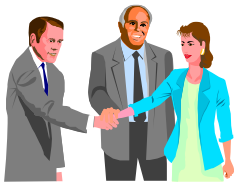
The Master Locksmiths Association is the main trade association for the locksmithing industry in the UK. We do however have members based across the world. The Associate Membership category has been created specifically for, amongst others, non-UK based locksmiths who want to keep up to speed with what is happening in the UK market.



All members receive the magazine “KEYWAYS”, this is an in-house magazine for members only, with hints, tips, new products, information on the association, meetings, exhibitions, members’ letters and membership details.



All members have access to the password protected members section of the website which includes the MLA member’s forum. This is an ideal resource for gaining knowledge, asking questions, sharing information, finding out the latest trends in the industry etc.



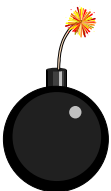
Members at all levels are encouraged to attend regional meetings where they can meet their colleagues in the association, talk to experts, listen to seminars and visit small regional exhibitions as well as the main MLA Expo.



One of the major benefits of belonging to the MLA is the `network’ of friends and colleagues that you can build over the years. This can never be understated, it provides the basis for personal friendships and technical back-up from other working locksmiths who will understand first hand the problems you may face during your working day.



Can’t find the manufacturer/distributor’s telephone number? Unsure of who supplies this strange lock you are confronted with? Special key blanks required urgently? MLA Head Office will do its best to find the number or name you are looking for – or a `man who can! Information on a large number of topics is also available to through the website.



Legislation can be a minefield for locksmiths. This is another area where Head Office can probably help. Whilst not having the expertise in all fields, the staff can give you contact details for further information from the relevant expert (for example the UK’s Trading Standards Institute).



Your next step is to fill in the enclosed forms, but if you just need that final question answering – telephone +44 (0)1327 262255 and the MLA’s Head Office staff will be more than happy to help you.

**Master Locksmith Association looks forward to hopefully welcoming you as members in the near future**



# MASTER LOCKSMITHS ASSOCIATION APPLICATION FOR ASSOCIATE MEMBERSHIP

Please complete this form in BLOCK CAPITALS, entering details in each box.  
Do not leave blanks but enter "N/A" or "None" if appropriate.

**Please enclose £50 NON-REFUNDABLE Registration Fee**

and return to: **5d Great Central Way, Woodford Halse, Daventry, NN11 3PZ**

Temporary No:

License No:


*boxes  
for office  
use only*

Title (e.g. Mr.)	<input type="text"/>	<input type="checkbox"/>
Forename(s)	<input type="text"/>	<input type="checkbox"/>
Surname	<input type="text"/>	<input type="checkbox"/>
Home Address	<input type="text"/>	<input type="checkbox"/>
	<input type="text"/>	<input type="checkbox"/>
County	<input type="text"/>	<input type="checkbox"/>
Postcode	<input type="text"/>	<input type="checkbox"/>
	Country <input type="text"/>	<input type="checkbox"/>
Telephone No.	<input type="text"/>	<input type="checkbox"/>
Facsimile No.	<input type="text"/>	<input type="checkbox"/>
E-Mail Address	<input type="text"/>	<input type="checkbox"/>
Date of Birth	<input type="text"/>	<input type="checkbox"/>
Place of Birth	<input type="text"/>	<input type="checkbox"/>
Current Job Description	<input type="text"/>	<input type="checkbox"/>
Present Employer	<input type="text"/>	<input type="checkbox"/>
Work Address	<input type="text"/>	<input type="checkbox"/>
	<input type="text"/>	<input type="checkbox"/>
Include Postcode	<input type="text"/>	<input type="checkbox"/>
Telephone No.	<input type="text"/>	<input type="checkbox"/>
Facsimile No.	<input type="text"/>	<input type="checkbox"/>
Date joined Company	<input type="text"/>	<input type="checkbox"/>
If unemployed please state date employment ceased	<input type="text"/>	<input type="checkbox"/>
If self-employed, please give the following information		
Business Name	<input type="text"/>	<input type="checkbox"/>
Business Address	<input type="text"/>	<input type="checkbox"/>
If different from home	<input type="text"/>	<input type="checkbox"/>
Address for correspondence	<input type="checkbox"/> Tick <input type="checkbox"/> Home address <input type="checkbox"/> OR <input type="checkbox"/> Work address	<input type="checkbox"/>
How long have you been a trainee/practising Locksmith?	<input type="text"/>	Years <input type="checkbox"/>
Have you ever applied for Membership before?	<input type="text"/>	Yes/No <input type="checkbox"/>
If YES, please give dates	<input type="text"/>	<input type="checkbox"/>
Have you ever been refused membership?	<input type="text"/>	Yes/No <input type="checkbox"/>
If Yes, please give details	<input type="text"/>	<input type="checkbox"/>

<b>1. Last Employer</b>	<input type="text"/>	<input type="checkbox"/>
<b>Date of employment</b>	<input type="text"/>	<input type="checkbox"/>
<b>Telephone number</b>	<input type="text"/>	<input type="checkbox"/>
<b>Job Description</b>	<input type="text"/>	<input type="checkbox"/>
<b>2. Previous Employer</b>	<input type="text"/>	<input type="checkbox"/>
<b>Date of employment</b>	<input type="text"/>	<input type="checkbox"/>
<b>Telephone number</b>	<input type="text"/>	<input type="checkbox"/>
<b>Contact for Reference</b>	<input type="text"/>	<input type="checkbox"/>

The following referees will be requested to supply written references.

Referees must not be related to the applicant unless he/she is a Member of the British Locksmiths Institute.

One referee MUST be a Member of an ELF recognised locksmiths association or a professional person who can supply a personal reference.

Checks may be made with any other appropriate sources.

**1ST REFEREE**

<b>Name</b>	<input type="text"/>		<input type="checkbox"/>
<b>Profession</b>	<input type="text"/>		<input type="checkbox"/>
<b>Address</b>	<input type="text"/>		<input type="checkbox"/>
	<input type="text"/>		<input type="checkbox"/>
<b>County</b>	<input type="text"/>		<input type="checkbox"/>
<b>Postcode</b>	<input type="text"/>	<b>Country</b>	<input type="checkbox"/>
<b>Telephone No.</b>	<input type="text"/>		<input type="checkbox"/>
<b>E-Mail Address</b>	<input type="text"/>		<input type="checkbox"/>

**2ND REFEREE**

<b>Name</b>	<input type="text"/>		<input type="checkbox"/>
<b>Profession</b>	<input type="text"/>		<input type="checkbox"/>
<b>Address</b>	<input type="text"/>		<input type="checkbox"/>
	<input type="text"/>		<input type="checkbox"/>
<b>County</b>	<input type="text"/>		<input type="checkbox"/>
<b>Postcode</b>	<input type="text"/>	<b>Country</b>	<input type="checkbox"/>
<b>Telephone No.</b>	<input type="text"/>		<input type="checkbox"/>
<b>E-Mail Address</b>	<input type="text"/>		<input type="checkbox"/>

The Master Locksmiths Association requires that the character of each of its members is beyond reproach. If you have a document that can demonstrate you do not have a criminal background (e.g. police check) then please include it along with the application form. In addition, it is essential that ALL applicants answer the following questions otherwise applications will not be able to be accepted. Have you: -

a) ever been convicted of any offence involving fraud, other dishonesty or violence?

YES  NO

b) ever been convicted of any other offence, excluding minor traffic offences?

YES  NO

c) been adjudged bankrupt or, in Scotland had your estate sequestered, within the last ten years?

YES  NO

d) had any County Court judgement connected with Trading Practices recorded against you within the last three years?

YES  NO

If you have answered YES to any of the above questions, please give full details (using a separate sheet if necessary)

Offence

Court

Date

Result

Comments

## DECLARATION

I certify that I have read this form, answered the questions truthfully and understand that these answers are part of my application for membership.

I understand that failure to disclose any conviction which subsequently comes to the notice of the Board of Directors of the Master Locksmiths Association will immediately invalidate membership.

In the event of the answers I have given changing at any time I will immediately notify MLA Head Office.

I will abide by the Bylaws of the Master Locksmiths Association and will assist the Association in achieving its objectives.

I understand that membership of the MLA is a personal membership and cannot be used in any form of advertising.

I undertake not to use any logos, Coat of Arms or title other than those designated by the Bylaws.

I enclose 2 passport size photographs.

**NON -REFUNDABLE Registration fee of £47**

please tick

Please make cheque payable to **MASTER LOCKSMITH ASSOCIATION or MLA**

Signed

Date

## GENERAL DATA PROTECTION REGULATION

Information given on this form will be held on digital and physical format as part of the MLA's Membership Database during your membership and 5 years after your membership has been ceased. We will use your personal details to create membership related documents and to contact you in regards to your membership. The lawful basis of this processing is the performance of a contract between you and us and your request, to enter into such a contract.

MLA will only share your details with a third party if sharing is necessary to provide the benefits that are offered by this membership. MLA has signed contracts with any third party involved that we share your details with to assure that they are GDPR compliant.

For more details about the way we manage your personal data please see our Privacy Policy on [www.locksmiths.co.uk](http://www.locksmiths.co.uk)

## GUIDANCE NOTES

This application is for associate **membership** of the Master Locksmiths Association and is not a qualification.

The MLA does run a Qualifications(by examination). If you are interested then please let MLA head office know when submitting this form

When your application has been successfully processed, payment will be required to pay the Annual Subscription

Referees must not be related to the applicant unless he/she is a Member of the Master Locksmiths Association

One referee **MUST** be a Member of an ELF recognised locksmithing association or a professional person who can supply a personal reference.

You will be advised if further checks are required from any other appropriate sources.

The completion of the form is deemed to be part of the application for membership of the Master Locksmiths Association and must be submitted at the time of application for membership.

Applicants who are granted membership of the Association are advised that this form will become the property of the Master Locksmiths Association and will form part of the records of the Association.

Applicants to whom membership is refused, for whatever reason, may request this form to be returned to them. Please indicate whether you wish for this form to be returned or destroyed if membership is refused.

If you require assistance or advise on completing any part of this form, please do not hesitate to contact MLA Head Office

Return:

Destroy:

# MASTER LOCKSMITHS ASSOCIATION

SUBSCRIPTIONS AND FEES to 30/6/2019 (please note that a pro rata payment will be applicable for anyone joining part way through a subscription year)

## SUBSCRIPTIONS

**COST**  
*(Inclusive of VAT @ Current rate)*

### **MLA AFFILIATE SECTOR**

AFFILIATE (<£1m turnover)	<b>£600.00</b>
AFFILIATE (>£1m <£5m turnover)	<b>£1,152.00</b>
AFFILIATE (>£5m turnover)	<b>£1,730.00</b>
AFFILIATE MEMBER EMPLOYEE	<b>£5.00*</b>

### **MEMBERSHIP**

COMPANY (MAIN)	<b>£418.00</b>
COMPANY (BRANCH)	<b>£229.00</b>
PERSONALTRADING MEMBER	<b>£89.00</b>
FELLOW	<b>£89.00</b>
MEMBER	<b>£89.00</b>
ASSOCIATE	<b>£89.00</b>
ASSOCIATED LOCKSMITH	<b>£103.00</b>
APPROVED COMPANY EMPLOYEE	<b>£5.00*</b>

### **BRITISH LOCKSMITHS INSTITUTE (BLI)**

STUDENT	<b>£103.00</b>
ADVANCED STUDENT	<b>£89.00</b>

### **GUILD OF KEYCUTTERS**

MEMBER (Per Address)	<b>£127.00</b>
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### **FEES**

ENROLMENT (Approved Company)	<b>£127.00</b>
ENROLMENT (BLI)	<b>£50.00</b>
RE-JOINING	<b>£50.00</b>
COMPANY INSPECTION FEE	<b>£210.00</b>

### **POSTAGE FOR OVERSEAS MEMBERS (ALL CATEGORIES)**

EUROPE/EU = **£34.00**      AIR ZONE 1 = **£44.00**      AIR ZONE 2 = **£46.00**  
*To be added to subscription costs*

**PLEASE SEND YOUR ENROLMENT FEE ONLY WITH YOUR MEMBERSHIP APPLICATION, YOU WILL BE INVOICED FOR YOUR SUBSCRIPTION FEE ONCE YOUR MEMBERSHIP APPLICATION HAS BEEN APPROVED**

\*Employee membership is to enable DBS checks to be performed for training/exams to be undertaken and/or ID card to be issued. It is only, applicable to MLA Affiliate and Approved Company Members.